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## Street & Stormwater Maintenance Worker I

### **Employer**

City of Arkansas City  
118 W Central Ave  
PO Box 778  
Arkansas City, KS 67005  
620-441-4405

### **Job Description**

**Wage:** \$14.47-24.28 Hourly

**Job Type:** Full Time

**Department:** Public Services Department

### **GENERAL OVERVIEW OF POSITION AND RESPONSIBILITIES**

Performs a variety of maintenance work and operates a variety of equipment in the construction, operation, repair, maintenance and replacement of City streets and stormwater drainage.

### **SUPERVISION RECEIVED**

Works under the general guidance and direction of the Street & Stormwater Supervisor.

### **SUPERVISION EXERCISED**

None.

### **ESSENTIAL FUNCTIONS**

*Essential functions of the job may include but are not limited to the following:*

- Safely operate a variety of power construction and maintenance equipment.
- Safely and effectively operate motor vehicles.
- Insure the proper maintenance of equipment and tools by cleaning and checking after each use.
- Perform routine inspection and preventive maintenance on assigned equipment and refer defects or repairs to the supervisor.

- Inspect and/or repair streets and drainage systems at frequent intervals to insure that all aspects of the systems are functioning properly.
- Regulate traffic in hazardous conditions in order to assure safety conditions for personnel and the general public.
- Perform required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, chip and seal activities, main and pipe repair, laying and backfilling.
- Cut, fit, lay, repair and clean street and stormwater drainages.
- Collect solid waste at residences as well as City and public facilities.
- Carry refuse both in containers and bundles.
- Operate truck compactor and cart lift systems.
- Perform other manual labor and maintenance duties as assigned.
- Perform scheduled in-house maintenance, janitorial duties, mowing, etc.
- Perform all duties in conformance to appropriate safety and security standards.

#### **NON-ESSENTIAL FUNCTIONS**

- Attendance at training, workshops and seminars.
- Serves on various employee or other committees as assigned.
- Perform other duties as assigned.

#### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to obtain skill in operation of all listed tools and equipment.
- Ability to work safely.
- Ability to communicate effectively both verbally and in writing.
- Ability to establish and maintain effective working relationships with employees, other departments/divisions and the public; understand and carry out written and oral instructions.

#### **COMMITMENT TO MISSION AND ORGANIZATIONAL VALUES**


It is each employee's commitment to uphold these core values while representing the City of Arkansas City in carrying out municipal duties as public servants. These values should form the basis for interactions with the general public, with other agencies and with each other.

##### *Mission*

The City of Arkansas City strives to provide a high quality of life for its citizens by furnishing a variety of efficient services in a professional, courteous manner.

##### *Statement of Organizational Values*

- We value Professional Ethics, which includes:
- Honesty
- Compassion
- Fairness
- Confidentiality

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- Reliability
  - Stewardship of resources
  - Respectfulness
  - Non-discriminatory behavior
  - Professionalism & personal courtesy

We value *Commitment to Citizens through Customer Service*, which includes:

- Courteous interaction with the public
- Pride & ownership
- Programs that address citizen needs
- A sense of urgency and responsiveness
- A service-oriented approach to patrons
- Listening as well as hearing

We value *Commitment to Excellence*, which includes:

- An ability to see the big picture
- A sense of pride
- A commitment to employee knowledge
- Employee professionalism
- Accountability
- Teamwork
- Protection of health, safety & public welfare
- A willingness to embrace change
- A commitment to organizational goals
- Clear communication

### **EDUCATION AND EXPERIENCE**

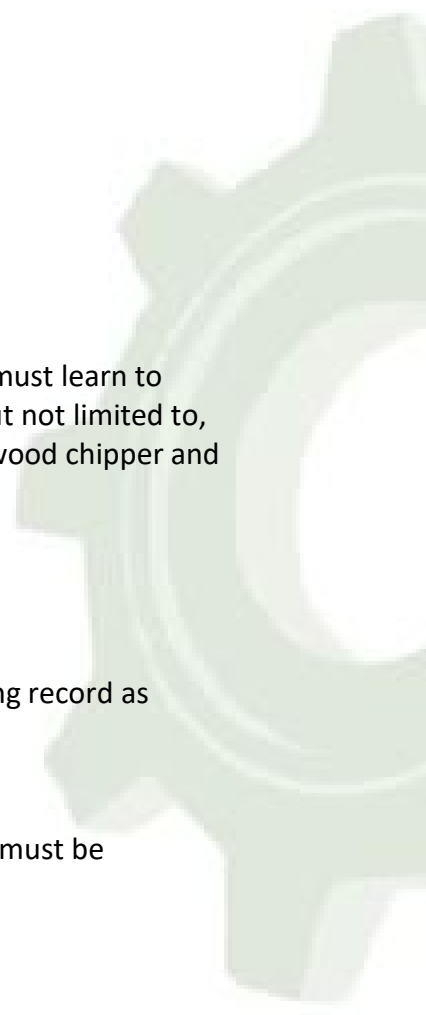
- Although not required upon placement in the position, the employee must learn to safely and effectively operate various types of equipment including, but not limited to, tractors, skid-steer loader, lawn mowers, weed trimmers, chainsaws, wood chipper and other similar types of tools and equipment.
- High school diploma or acceptable equivalent.
- No previous experience required.

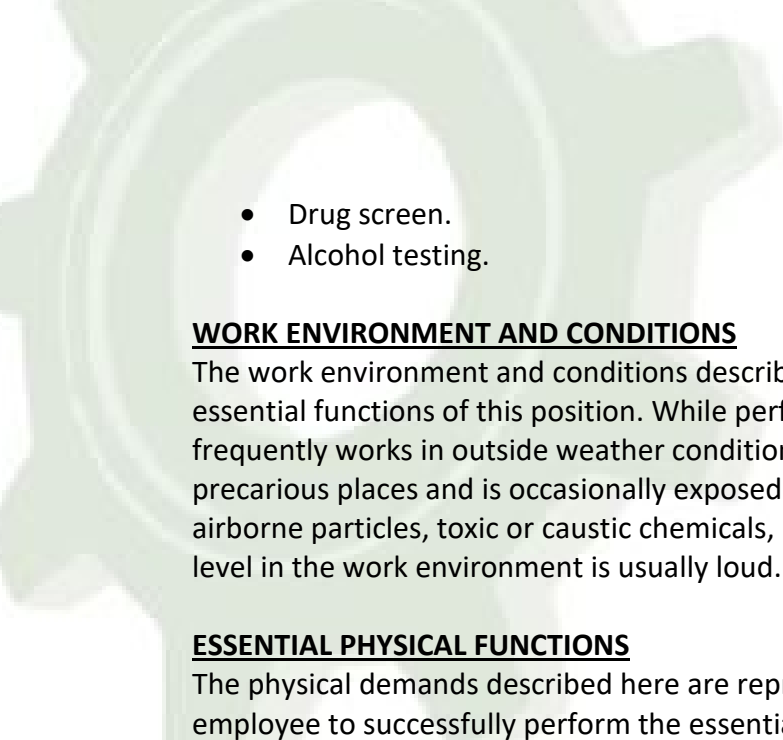
### **CERTIFICATION(S) AND LICENSE(S)**

- Must possess a minimum valid Class C driver's license with a safe driving record as determined by the employer.

### **PRE- EMPLOYMENT TESTING**

Components of the following pre-employment testing may be conducted and must be successfully completed by the employee:

- Criminal history background checks.
  - Physical Capacity Profile – Level 4.
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- Drug screen.
  - Alcohol testing.

### **WORK ENVIRONMENT AND CONDITIONS**

The work environment and conditions described here are encountered in performing the essential functions of this position. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually loud.

### **ESSENTIAL PHYSICAL FUNCTIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Must meet Level 4 in Department of Labor's Dictionary of Titles – Heavy Work exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly. Involves walking, sitting, standing, climbing, stooping, crawling, kneeling, and stretching as required.

### **BENEFITS & APPLICATION INSTRUCTIONS**

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